

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	03/23/15	Open	Action	03/05/15

Subject: Approving the Second Amendment to the Personal Services Contract with Robin Haswell for Project Assistance.

## ISSUE

Whether or not to approve the Second Amendment to the Temporary Employment Contract with Robin Haswell for Project Assistance.

## RECOMMENDED ACTION

Adopt Resolution No 15-03-\_\_\_\_\_, Approving the Second Amendment to the Personal Services Contract with Robin Haswell for Project Assistance.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$ 17,500
Budget Source:	Capital	Next FY:	\$ 52,500
Funding Source:	FY11-12 and FY12-13	Annualized:	\$ 70,000
	Proposition 1B Transit Security		
Cost Cntr/GL Acct(s) or Capital Project #:	T019, T006, T007, T008	Total Amount:	\$ 70,000
Total Budget:	\$ 523,089 Available		

## DISCUSSION

Under the General Manager/CEO's authority, RT entered into a Contract with Robin Haswell on March 29, 2013 for capital project support. On March 10, 2014, the Board approved the First Amendment to Ms. Haswell's Contract, which increased the total Contract consideration by \$70,000, to \$120,000, increased the hourly rate by \$7/hr, from \$28/hr to \$35/hr, and extended the term of the Contract to March 31, 2015. The Second Amendment does not include an increase in the hourly rate.

Ms. Haswell is performing project coordination and logistical support, vendor management, grant reporting, and general project management assistance to the Project Manager and Information Technology Director on multiple capital projects. Ms. Haswell's continued support is necessary to ensure budget adherence and timely delivery of these projects.

Project budget, schedule and scope details regarding the above referenced projects are as follows:

- Project T019 (Video Surveillance System Enhancements), Available Budget: \$10,453, Project completion by March 31, 2016 - Scope: Installation of additional video security and

Approved:

Presented:

Final 03/11/15

General Manager/CEO

IT Project Coordinator

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	03/23/15	Open	Action	03/05/15

Subject: Approving the Second Amendment to the Personal Services Contract with Robin Haswell for Project Assistance.

storage systems for light rail station surveillance and security.

- Project T007 (Rail Infrastructure Hardening II), Available budget: \$71,822, Schedule: Project completion by December 31, 2015 - Scope: Installation of fiber optic laterals, to light rail wayside facilities (Instrumentation Houses, Traction Power Substations, and Relay Cases) for system communications, security, surveillance and operations.
- Project T008 (Completion of Fiber Optics Communications Backbone), Available Budget: \$40,138, Project Completion by December 31, 2015 - Scope: Installation of aerial and subterranean conduit infrastructure and fiber optics communications lines between RT's Academy Way facility and the Alkali Flat/La Valentina light rail station.
- Project T006 (Light Rail System Automated Vehicle Location), Available Budget: \$400,676, Project completion by December 31, 2015 - Scope: Light Rail system integration into Clever Devices Bus Time AVL System.

Full funding for this Contract has been budgeted and is included in the above referenced funded capital projects.

Staff recommends that the Board approve the Second Amendment to the Contract which increases the total Contract consideration by \$70,000, from \$120,000 to \$190,000, and extends the term of the Contract to March 31, 2016.

RESOLUTION NO. 15-03-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

March 23, 2015

**APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES  
CONTRACT WITH ROBIN HASWELL FOR PROJECT ASSISTANCE.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "RT," and Robin Haswell, therein referred to as "Contractor," whereby the not-to-exceed amount of the Contract is increased by \$70,000, from \$120,000 to \$190,000, and the term of the Contract is extended to March 31, 2016, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Second Amendment.

\_\_\_\_\_  
JAY SCHENIRER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary